



**MINUTES OF THE FULL GOVERNING BODY MEETING HELD
VIA MICROSOFT TEAMS ON MONDAY 10.5.21 at 6.30pm**

NO.	ITEM	ACTION
19.21	<p>GOVERNORS PRESENT: Sarah La Porte-Jones (SLPJ) (LA Governor), (Chair of FGB), Catherine Souch (CS) (Head Teacher), Kelly Way (KW) (Vice Chair) (joined the meeting half way through see minutes below), (Parent Governor), Claire McConville (CM) (Staff Governor), Jane Clapham (JC) (School Business Manager) (Co-opted Governor), Sophie Walker (Parent Governor) (SW), Rev'd Dr Hugh White (HW) (Foundation Governor), Samantha Charles, (SC) (Parent Governor), Anthony Bates (AB) Co-opted Governor) and Kurt Baldwin, (KB), (Co-opted Governor). Also present: Peter Allen (PA), (Clerk)</p> <p>WELCOME TO NEW GOVERNOR: KB Was welcomed to the meeting.</p> <p>GOVERNORS ABSENT WITH APPROVAL: nil</p> <p>PECUNIARY INTEREST: The Pec. Interest sheet was not circulated to avoid Covid-19 risk instead Chair asked governors if they had any pecuniary interest with items on the agenda. None were declared.</p> <p>QUORATE: The meeting was quorate.</p>	
20.21	<p>URGENT BUSINESS: No matters of urgent business raised.</p>	
21.21	<p>MINUTES OF FGB MEETING HELD 22.3.21</p> <p>Accuracy – Governors agreed that the minutes were a true record of the meeting and authorized the Chair to sign them as such and for them to be properly filed.</p> <p>Matters arising –</p> <p>(a) Min.13.21 (c) - Completed.</p> <p>(b) Min. 14.21 (e) - Completed</p>	
22.21	<p>HEAD TEACHER'S REPORT INCLUDING COVID UPDATE (See also GovHub for detailed written report):</p> <p>(a) Current roll – HT was pleased to share with governors that the present roll stood at 114 (before Easter it had been 111) HT was asked whether any parents from the new development had enrolled their children. HT said that hopefully there would be some in September. Reception numbers – currently 10</p>	HT

	<p>confirmed and 4 in the pipeline. HT reported that they had already started the transition of year 6 to Burford. SC asked if any children were moving onto other schools. HT replied that they all were going to Burford.</p> <p>(b) Attendance – HT reported that this in comparison with other schools was inline. HT also agreed, when asked, that the SEND number was slightly higher than the county average.</p> <p>(c) Covid – HT shared with governors the impact that Covid was and is, making on staff and children. Staff have for a long period now, been operating at high input level and fatigue is beginning to set in. Thankfully the summer break is not far off. As for the children the HT said that apart from the obvious signs i.e. slippage in some areas of learning for some children there are signs of reduced stamina. Catch up funding (£80 per child) is being used to address these issues and is detailed on the web site. For example, the School is putting in an order for new books to support key stage 2 pupils to bring back a love of engagement with literature and there is the early morning math’s group. Chair on behalf of governors thanked the HT and staff for all the commitments and patience that they have contributed in meeting the challenges that Covid has impacted on the school. They have governors full support and appreciation for all they are doing.</p> <p>(d) Internal tracking - See minutes of P and L and later in these minutes the summary report from SC, the Chair of P and L.</p> <p>(e) Premises, Health and Safety – The SBM reported on PHS – JC reported that EG Carter will commence work in school during half term to complete the building work from last summer and some additional jobs that have arisen. The OCC are progressing the removal of the chimney stack from the boiler room and to re felt the entire roof. The latter is scheduled to take place over the summer holiday.</p> <p>(f) Bullying/Racial/safeguarding incidents – There have been no bullying or racial incidents this term. 3 safeguarding concerns are current. The HT and Deputy HT are fully involved and working with the designated outside agencies and working in accordance with the relevant school policies. HT reported that there have been some instances of challenging behaviour.</p> <p>(g) Training – See HT report for details of CPD training.</p>	
23.21	<p>POLICIES FOR RATIFICATION: The following policy/statement was ratified:</p> <p>(a) PSHE and RSE (b) Catch up funding statement</p>	
24.21	<p>BRIEF FEEDBACK FROM OTHER COMMITTEES AND LEAD GOVERNORS: (KW joined the meeting at this point)</p> <p>(a) PERFORMANCE AND LEARNING – SC, Chair of P and L,</p>	CHAIRS

	<p>summarized the recent meeting of P and L (Minutes to go on GovHub) Main bulk of meeting examined Ofsted’s latest Intent statement. Resolved to review catchup results. For details see GovHub. Next meeting 28.6.21 6.30pm Chair asked Clerk to look into whether governors generally can upload/amend docs. In the meantime would minutes etc for GovHub please be emailed to SBM or Clerk for uploading/amending.</p> <p>(b) FINANCE – AB, Chair of Finance was pleased to report that the budget had been approved under delegated powers and signed off by the Chair of FGB. There is a healthy surplus of £28k This setting aside other commitments will contribute to reducing the projected 3 year £20k deficit. At a time when many schools in the County are finding their budgets strained, the school governors were pleased that the Schools finances were in a healthy condition. Thanks were recorded to the Finance Committee and in particular to RA, the Schools Finance Bursar for keeping finances on track.</p> <p>(c) SAFEGUARDING – KW reported that Safeguarding documentation had been reviewed and updated. Some ongoing concerns were noted and will be monitored. Files were audited and Central Record checked.</p>	Clerk
25.21	<p>AOB:</p> <p>(a) KB raised the issue of parents keeping children at home and testing – HT set out the OCC policy that the school was following.</p> <p>(b) KB asked if he was a member of the Finance Committee – Chair confirmed that he was.</p>	
26.21	DATE OF NEXT MEETING: 12th July 6.30pm	