



St Kenelm's School



Wenrisc Drive
Minster Lovell
Witney
Oxon OX29 0SP

T/F: 01993 775394
E: office.3125@st-kenelms.oxon.sch.uk
Headteacher: Mrs C Souch

Dear Parents,

NEW SCHOOL SWEATSHIRT

We are delighted to announce that school sweatshirts, with our new school logo, are available to buy for September from Witney Shirts Printing & Embroidery. Although we are not enforcing that parents buy them, we would be delighted if we could have as many of the children as possible wearing the new sweatshirt in the Autumn.

ORDERING

Contacts are Ian or Leanne. Parents can currently order via phone and email. They are hoping to have a website link up and running soon.

By phone: Telephone number 01993 869064. Payment can be taken over the phone or the preferred method would be by bank transfer.

If paying by bank transfer:

- Name of payee: Munro Supplies
- Sort code: 20 98 48
- Account number: 80658936
- Reference: STK (followed by your full name)

It is really important that you use the STK prefix in your reference field so that the order can be identified as St. Kenelm's School.

By email: witneyshirts@outlook.com

Email Subject: St.Kenelm's School

*Full names of parent/guardian and student with a contact number are a must.

*Please note all card payments will display on the bank as 'Munro Supplies'.

COLLECTION ADDRESS

Witney Shirts Printing & Embroidery,
Unit C4, New Yatt Business Centre
Kite Lane, New Yatt
Witney
Oxon
OX29 6TJ



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Lead time for orders is currently around 2 weeks but this may be longer in July/August due to high demand, so please do not leave ordering until the end of the Summer holiday.

SIZING

| AGE | 3-4 | 5-6 | 7-8 | 9-11 | 12-13 | 14-15 |
|----------------|-------|-------|-----|------|-------|-------|
| HEIGHT (cm) | 104 | 116 | 128 | 140 | 152 | 164 |
| CHEST (to fit) | 22/24 | 26/28 | 30 | 32 | 34 | 36 |

Witney Shirts have plain sweatshirts in all sizes for your child to try if you want to confirm sizing. The school office will also have sweatshirts for children to try, where you are finding it hard to decide on the size. Where possible, we would prefer that parents deal direct with Witney Shirts for sizing. The school will not take orders.

COST

Sweatshirts will cost £12 each, except the age 14-15 sweatshirt which is £14.40.

OPENING TIMES

| | |
|-----------|-------------------|
| Monday | 9.00 am - 5.00 pm |
| Tuesday | 9.00 am - 5.00 pm |
| Wednesday | 9.00 am - 5.00 pm |
| Thursday | 9.00 am - 5.00 pm |
| Friday | 9.00 am - 4.00 pm |
| Saturday | Closed |
| Sunday | Closed |

Many thanks.

Yours sincerely,

C. Souch



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